

Tēnā koutou katoa,

Thank you for being part of Te Ara a Maria – Mary's Way. The bishops hope that commemorating Mary, our patroness, will refresh and enrich the faith of people throughout New Zealand.

This booklet provides instructions for the:

1. Vehicle
2. Artwork

It is important that anyone involved in driving the vehicle or handling the artwork follow these instructions. The artwork is a sacred taonga/treasure of our Church.

If you have any questions about any of these instructions please contact:

Siobhan Dilly
NZCBC Executive Officer
sdilly@nzcbc.org.nz
04 496 1747
027 739 6996

Vehicle Instructions

All drivers must adhere to the NZCBC Driving Policy (appended).

Vehicle: 2008 Toyota Estima hybrid

License plate: NRE144

Vehicle owner: NZ Catholic Bishops Conference

The vehicle is has a push button start to the left of the steering wheel.

The vehicle is covered by insurance and AA roadside service. For 24-hour AA Roadservice call 0800 500 222. (AA brochure appended.)

If there are any accidents or issues, or for insurance arrangements, please contact:

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NZCBC Executive Officer
sdilly@nzcbc.org.nz
04 496 1747
027 739 6996

Any parking, driving or traffic fines will be charged to the diocese with control of the vehicle at the time. The diocese may choose to pass fines onto the parish or driver responsible. The NZCBC Driving Policy requires that drivers meet the costs of fines for any traffic violations.

Running costs (petrol) is covered by the diocese or parish at the arrangement of the diocese. The vehicle registration and WOF is arranged by NZCBC (see Siobhan's contact information above).

The woven mats lining the boot are to provide a place of rest for the artwork as She travels. Please leave these in place or let Siobhan know if they need replacing.

Artwork Instructions

Damage:

If there is any damage to the artwork, including for example any droplets of water falling on the artwork, please call:

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The paint on canvas is fragile. The artist, Damien Walker, has offered to make repairs as needed, which Siobhan can arrange.

Items:

The artwork is accompanied by a number of items to assist with its display:

- Stand: which holds the artwork in place
- Protective bag for artwork: a large fabric 'sleeping bag' type sleeve that slips over the artwork to protect it during travel
- Protective bag for stand: a fabric sleeve that the stand is stored in while travelling
- Rope and stand: to be placed in front of the artwork to encourage people to keep an appropriate distance (we suggest about a metre)
- Display stand: with information about the artwork, attach to one of the stands
- Prayer card stand: to supply additional prayer cards which members of the public may take, attach to one of the stands
- (optional) Portable display lights: if you would like to use them, please use the charging cables provided; the lights are intended to be placed at the bottom of the stands, pointing up to the artwork to help illuminate it if the local lighting is inadequate
- Woven mats: maybe placed bottom of the artwork for cultural items to rest

Handling:

The artwork is over 30 kgs and two strong people must handle it. Worksafe instructions for manual handling are attached and must be followed with carrying the artwork. This is for your safety and to prevent damage to the artwork.

- Set up the artwork stand where you would like the artwork to be displayed
- Slide the artwork still in the protective bag out of vehicle
- Carry it inside using the handles on the side (which can be held while the protective bag is still over the artwork)
- Slot the artwork into the stand
- Slip the cover off

While the artwork is being stored and not viewed, please leave the doors closed and the protective cover over it. While the protective covers and other items are not in use, please store

A photo of the recommended set-up:



When packing up, please use the above Items list as a checklist to ensure every items is handed over to the next parish or school.